



APPENDIX

Sample Resume Format

Applicant Name [Last, First]

#_____ (PFCU only)

Education

XYZ High School
GPA: 3.7/4.0

Graduation Date: 06/2019

Activities

Basketball
Speech and Debate
Spring Musical

2016, 2017, 2018, 2019
2016, 2017, 2018
2017

Awards/Honors

National Achievement Scholar
National Honor Society
School Debate Competition Finalist
High School Basketball Team – MVP

Fall 2018
2018
Nov 2017
2017 – 2018

Leadership

High School Basketball Team – Team Captain
Sports Editor High School Newspaper
School Play – Lead Role
Church Choir – Soloist
Student Council – Vice President

2018-2019
2019
April 2017
2016 – Present
2018

Community Service

Feed My Starving Children - 2017
Tutoring – Boys and Girls Club - 2016/2017

2 hours / quarter
100 hours / quarter

Work Experience

McDonalds – Part Time Cashier

9/2018 – Present